



# American Christian Academy

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## Admissions Inquiry & Enrollment Process

Parents are provided with key admission details, including:

- A brief overview of the school
- Admission procedures
- Fee structure
- Class placement and comparison chart

### Age Requirement

Students must meet the age requirement for their intended class based on their year of birth.

### Application Submission

Parents are required to pay a non-refundable application fee of ₦30,000 and submit a completed admission form along with the following documents:

- Past academic reports (at least the two most recent years, where applicable)
- Official transcript from the previous high school (if available)
- Two recent passport photographs
- A photocopy of the student's birth certificate or the data page of their international passport

### Entrance Exams and Procedures

All families will complete an interview with the Head of School, Principal, and School Coordinator, along with:

School/Grade	Action
1st - 8th grades	Assessments in Math and Literacy
<b>CIE Curriculum</b>	
9th grade	An entrance assessment and As-Cs (in subjects they plan to take in IGCSE)
10th grade	<ul style="list-style-type: none"> <li>• An entrance exam and all As and A* in 9th grade (in subjects they plan to take in IGCSE)</li> <li>• a meeting with HSA to review the subject selection form</li> </ul>
11th grade	<ul style="list-style-type: none"> <li>• <b>Sciences:</b> Minimum of an "A" in IGCSE               <ul style="list-style-type: none"> <li>○ Physics, an A* or A supported by Additional Mathematics.</li> <li>○ A high 'B'* may be accepted with an undertaking from the student and parents.</li> </ul> </li> <li>• <b>Social Sciences:</b> Minimum of "B"               <ul style="list-style-type: none"> <li>○ A high C grade may be considered for admission if the student passes a diagnostic test in each subject they wish to pursue and provides a signed undertaking from their parents before enrollment.</li> </ul> </li> <li>• <b>Languages and Arts:</b> Minimum of a "B"</li> <li>• <b>Vocational and Applied/Technical Subjects (DT, IT, Computer Science, Global Perspectives, and others):</b> Minimum of a "B"</li> <li>• <b>Other Qualifications:</b> Students with qualifications other than IGCSE must have completed 10th grade. They must also pass an entrance test for each subject they wish to pursue in the A-Level program before enrollment.</li> </ul>
12th grade	<ul style="list-style-type: none"> <li>• All As and A* in AS</li> </ul>
<b>AP Curriculum</b>	
9 <sup>th</sup> /10 <sup>th</sup> Grade (US)	<ul style="list-style-type: none"> <li>• assessments in Math and Literacy</li> <li>• subject selection with the curriculum coordinator</li> </ul>
11 <sup>th</sup> /12 <sup>th</sup> Grade (US)	<ul style="list-style-type: none"> <li>• minimum of 2.5 GPA</li> <li>• subject selection with the curriculum coordinator and HSA</li> </ul>

## Procedure for Admitting Students Needing Learning Support

### Initial Inquiry and Documentation

Parents must disclose any known learning needs during the admission inquiry. The following documents will be requested:

- Past academic reports (at least two years for elementary to high school applicants)
- Standardized testing results (if applicable)
- Psycho-educational evaluations or special education reports (if applicable)
- Medical reports affecting learning (if applicable)
- Documentation of prior accommodations

### Undisclosed or Unidentified Learning Needs

If a student exhibits learning difficulties during the entrance process (whether through test results, test behavior, or general observations) but prior school reports do not indicate any concerns, the school will:

- Inform parents of observed challenges
- Recommend professional testing, including standardized assessments and psychoeducational evaluations
- Make admission decisions based on test results and the school's capacity to support the student adequately

### Pre-Admission Meeting

If a student is identified as needing learning support, a meeting will be held with the parents, the Learning Support Coordinator, and relevant school personnel to discuss:

- The student's specific learning needs
- Available school support services
- Necessary accommodations or modifications
- Whether the class has available space within the learning support quota

### Admissions Decision

The Admissions Committee, in collaboration with the Learning Support Coordinator, will review the student's records, learning needs, and the availability of space within the designated inclusion quota. Admission will be granted based on the school's ability to provide adequate support within existing resources.

11th & 12th Grade Scholarships	
CIE curriculum	
Day Students (Based on IGCSE results)	Boarding Students( Based on IGCSE results)
9 A*-As - 80% 8 A*-As - 60% 7 A*-As - 40% 6 A*-As - 20%	9 A*-As - 90% 8 A*-As - 80% 7 A*-As - 70% 6 A*-As - 60% 5 A*-As - 50%
Past academic reports (2 years from the most recent) + academic recommendation from the school	
AP curriculum	
A score of 5 in three 9th and 10th grade AP exams - 25% tuition waiver	Perfect GPA - 50% tuition waiver
Perfect GPA - 40% tuition waiver	